



*One-on-one Coaching*  
*Skills Development Workshops*  
*Team Building*  
*Sales and Marketing Consultancy*  
*Staff Profiling and Development Planning*

## **Coaching Resource - LiveWebCoach PebblePad FAQ's**

What is LiveWebCoach PebblePad?

- It is a secure repository of all of the work we will carry out together.
- It is a collaborative workspace where we can both add input.
- It is a record of all of your development activities that you can keep and continue to update even after our work together is finished.

What does it contain?

- Your coaching plan.
- The notes from all of our meetings.
- Your comments and agreed actions.
- Any files or coaching materials that we have used.
- Psychometric and 360 feedback results.
- Your CV
- Your Personal Development Plan.
- Coaching resources.

How secure is it?

- Only you and I can access your records.
- Both of us have system-generated non-memorable passwords.
- The data is hosted by one of the UK's top universities and backed up daily.
- You can export the data to your own storage at any time.

How will we use it?

- Each time we meet I will update your records.
- I will email you to tell you the update has been made.
- You log on and read the notes from our meeting and add notes of your own (comments, next actions etc).
- I will bring the updated record to our next meeting to aid our discussions.
- At any time you can access your LiveWebCoach PebblePad account and access the resources available.
- You can download, print or export any of the files in your account.

What happens next?

- You will receive 2 emails from PebblePad shortly:
  - The link to your account.
  - Your sign-on and password details.
- If you have any questions contact me via the Access Point at [www.professionalcoachingservices.info](http://www.professionalcoachingservices.info).

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